



Stamps: Payment in Full

Owning an agency myself for years, I have built my successes on having easy to implement systems so that no matter which one of my staff, self included touches a file the systems will be consistent and complete.

Here is a stamp we had made that goes on any payoff checks we send out of our office.

- ✓ THIS CHECK REPRESENTS PAYMENT
- ✓ IN FULL OF THE DEBT BEING SATISFIED
- ✓ LOAN
- ✓ LIBER/FOLIO/INST

You can also 'hard code' this into your software so it automatically prints on your checks and payoff statements. If you don't know how to do this, print the article and send over to your software support folks, they will be able to assist you.